

MyOCCC account highlights

You will use your MyOCCC account for many reasons. This will show four common uses.

How to register for a class

OCCC students register online for courses by logging into his/her [myOCCC](#) account. The OCCC Student ID # was on the Admission Letter, the User Name and Password were created by the student when completing his/her application.

MyOCCC Log In Screen

Course Schedule - Oreg: x My OCCC - Oregon Coas: x

Not secure | www.oregoncoastcc.org/myoccc/

OREGON COAST COMMUNITY COLLEGE

HOME STUDENT RESC

My OCCC

OREGON COAST COMMUNITY COLLEGE

Log In to OCCC Online Student Services
If you have never taken classes at OCCC, please call 503-867-8501 for information about new student services.

Enter your OCCC Student ID Number (7 digits), or User Name:

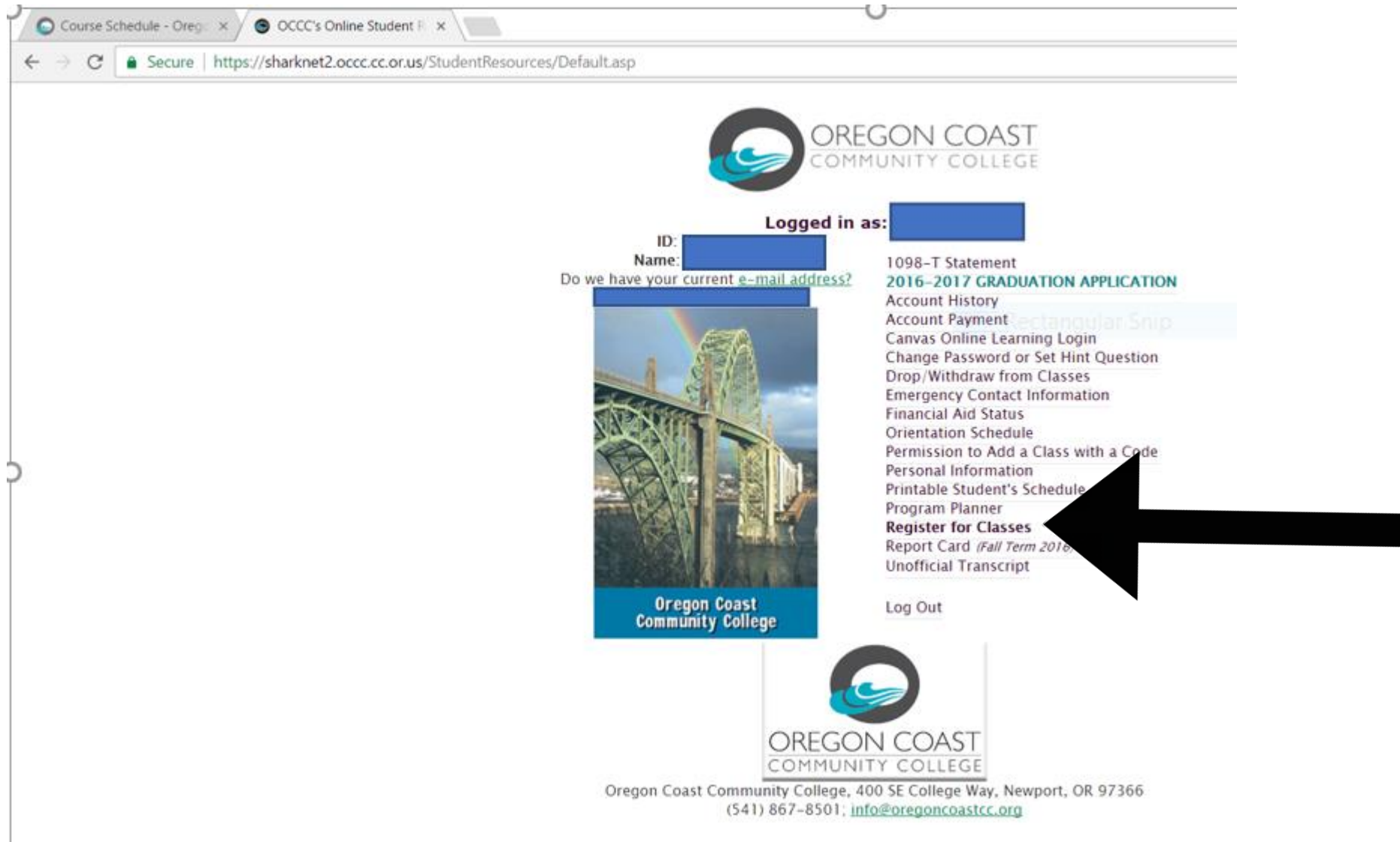
AND Enter your OCCC Password:
Before customization, this is your birthday (month and day) followed by 4 digits.
Example: If you were born on March 1st, your default PIN/Password would be 0301.
If you have logged in previously use the password you created.

Log In

[Forgot your Password?](#)
[Help | Notification of Rights under FERPA](#)

First – How to register for a class

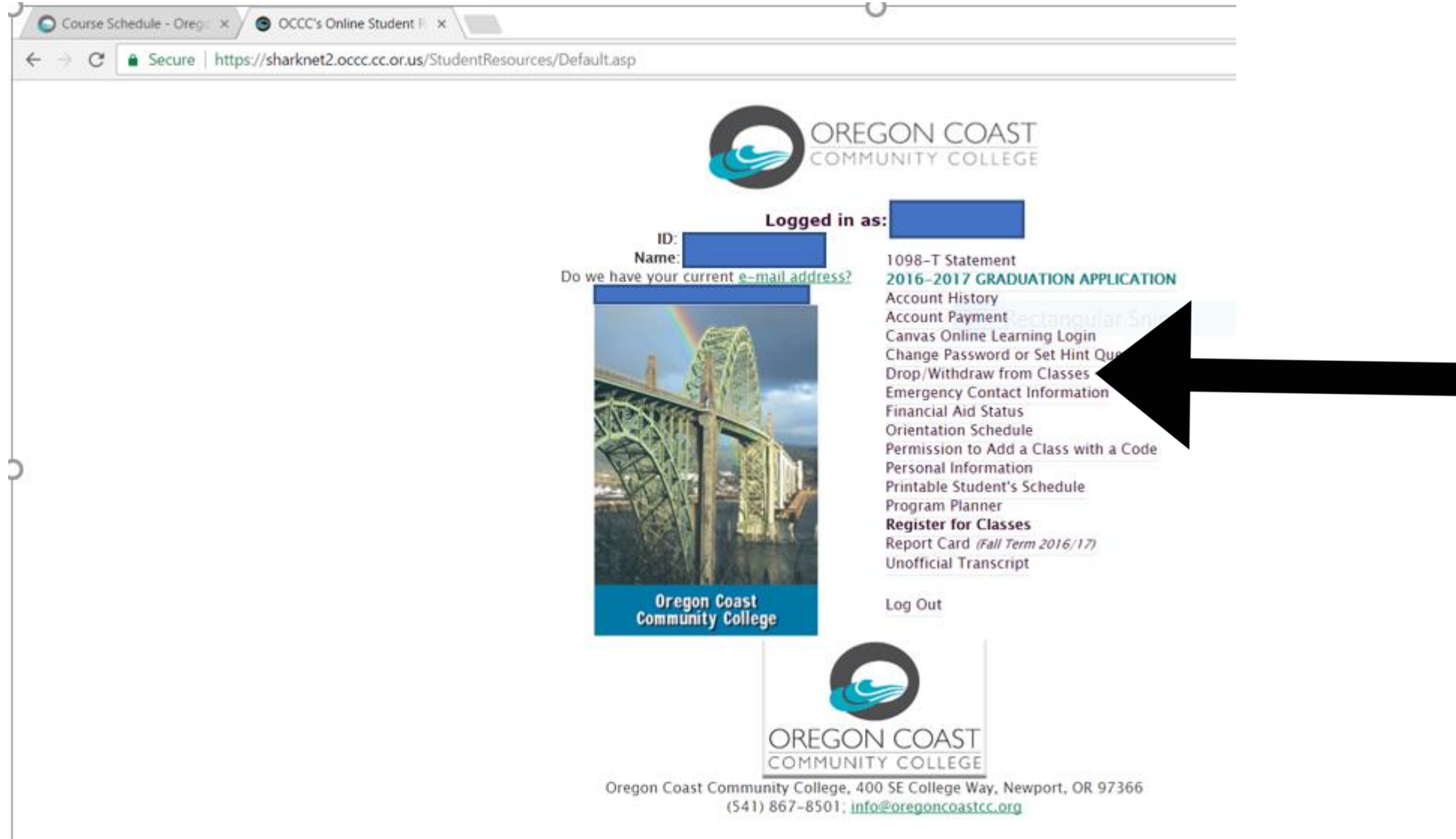
After logging into your [myOCCC](#) account, choose the “Register for Classes” option.



The screenshot shows a web browser window with the URL <https://sharknet2.occc.cc.or.us/StudentResources/Default.asp>. The page features the Oregon Coast Community College logo at the top center. Below the logo, the user is logged in, with their ID and name redacted by blue boxes. A navigation menu on the right side of the page lists various options, including "1098-T Statement", "2016-2017 GRADUATION APPLICATION", "Account History", "Account Payment", "Canvas Online Learning Login", "Change Password or Set Hint Question", "Drop/Withdraw from Classes", "Emergency Contact Information", "Financial Aid Status", "Orientation Schedule", "Permission to Add a Class with a Code", "Personal Information", "Printable Student's Schedule", "Program Planner", "Register for Classes", "Report Card (Fall Term 2016)", and "Unofficial Transcript". A large black arrow points to the "Register for Classes" option. Below the menu, there is a "Log Out" link. At the bottom of the page, the college's contact information is provided: Oregon Coast Community College, 400 SE College Way, Newport, OR 97366, (541) 867-8501, and info@oregoncoastcc.org.

How to drop/withdraw from a class

After logging into your [myOCCC](#) account, choose the “Drop/Withdraw from Classes” option.



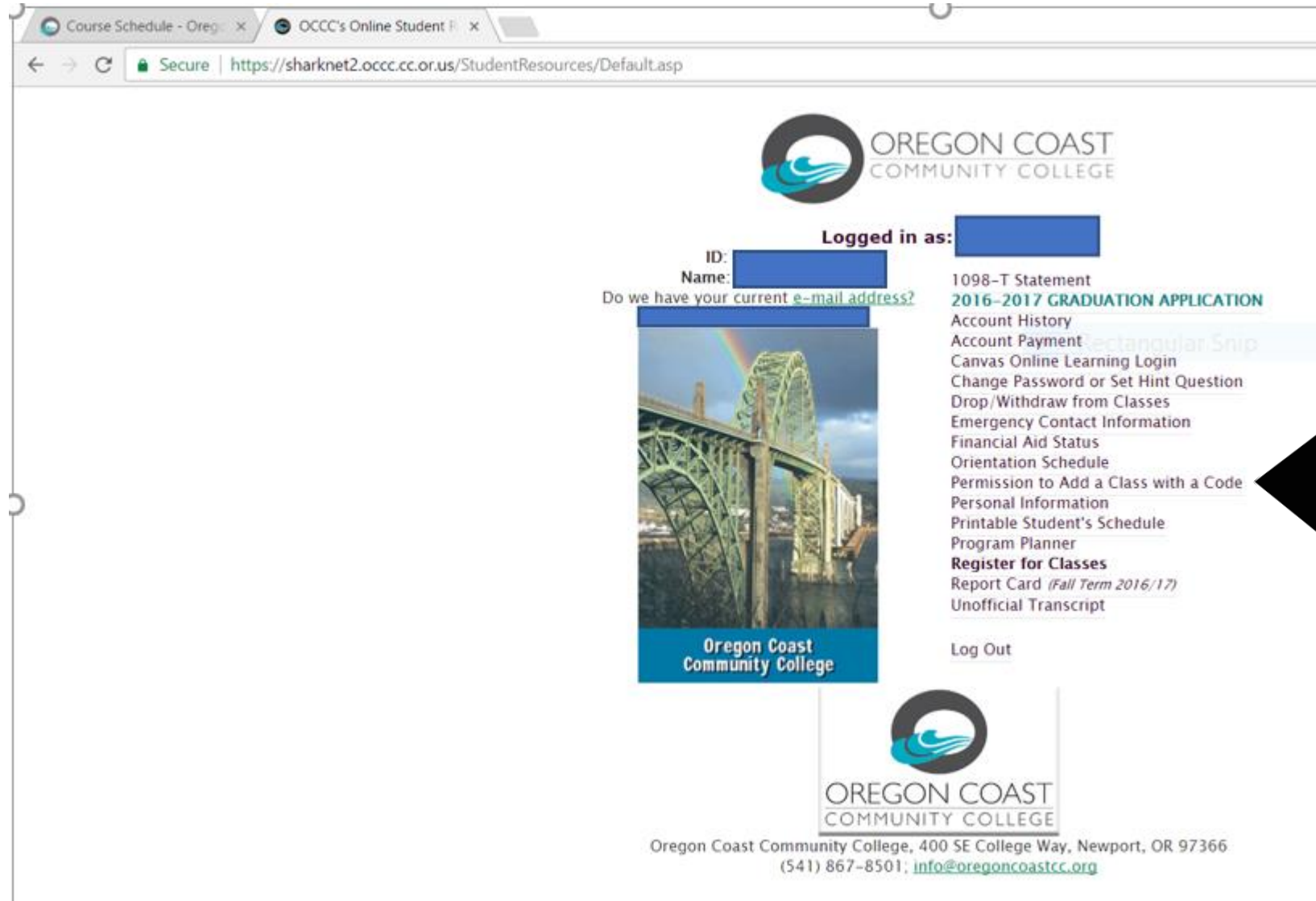
The screenshot shows a web browser window with the URL <https://sharknet2.occc.cc.or.us/StudentResources/Default.asp>. The page features the Oregon Coast Community College logo at the top center. Below the logo, the user is logged in as [redacted]. The user's ID and Name are also [redacted]. A link asks, "Do we have your current e-mail address?". To the left of the menu is a banner image of a bridge with a rainbow, labeled "Oregon Coast Community College". To the right is a list of navigation options:

- 1098-T Statement
- 2016-2017 GRADUATION APPLICATION**
- Account History
- Account Payment
- Canvas Online Learning Login
- Change Password or Set Hint Question
- Drop/Withdraw from Classes** ←
- Emergency Contact Information
- Financial Aid Status
- Orientation Schedule
- Permission to Add a Class with a Code
- Personal Information
- Printable Student's Schedule
- Program Planner
- Register for Classes
- Report Card (Fall Term 2016/17)
- Unofficial Transcript

At the bottom of the menu is a "Log Out" link. The footer of the page includes the Oregon Coast Community College logo and contact information: Oregon Coast Community College, 400 SE College Way, Newport, OR 97366, (541) 867-8501; info@oregoncoastcc.org.

Another option: How to register for a class using a code

Step 1 - After logging into your [myOCCC](#) account, choose the "Permission to Add a Class with a Code" option.



The screenshot shows a web browser window with the URL <https://sharknet2.occc.cc.or.us/StudentResources/Default.asp>. The page features the Oregon Coast Community College logo at the top center. Below the logo, the user is logged in as [redacted]. The page displays a list of navigation links, with "Permission to Add a Class with a Code" highlighted in blue. A large black arrow points to this link from the right side of the page. Other visible links include "1098-T Statement", "2016-2017 GRADUATION APPLICATION", "Account History", "Account Payment", "Canvas Online Learning Login", "Change Password or Set Hint Question", "Drop/Withdraw from Classes", "Emergency Contact Information", "Financial Aid Status", "Orientation Schedule", "Personal Information", "Printable Student's Schedule", "Program Planner", "Register for Classes", "Report Card (Fall Term 2016/17)", "Unofficial Transcript", and "Log Out". A small image of a bridge is visible on the left side of the page.

How to register for a class using a code (continued)...

Step 2: Enter the **four letter code** provided by the instructor
Press the submit button and continue on with the registration



Instructor Permission to Add a Class

If you are one of these students:

- I am waitlisted and my instructor gave me permission to register for the class.
- The class is closed, but the instructor gave me permission to register for the class.

Key in the 4-digit class code given to you by your instructor:

Enter Code:

★ Once you press the Submit button, continue on with the registration procedure.

If you do not have an instructor's permission to register for a closed or waitlisted class, contact the instructor.

Class sizes are limited, not everyone will get permission to register for a closed class.

[Student Resources Menu](#)

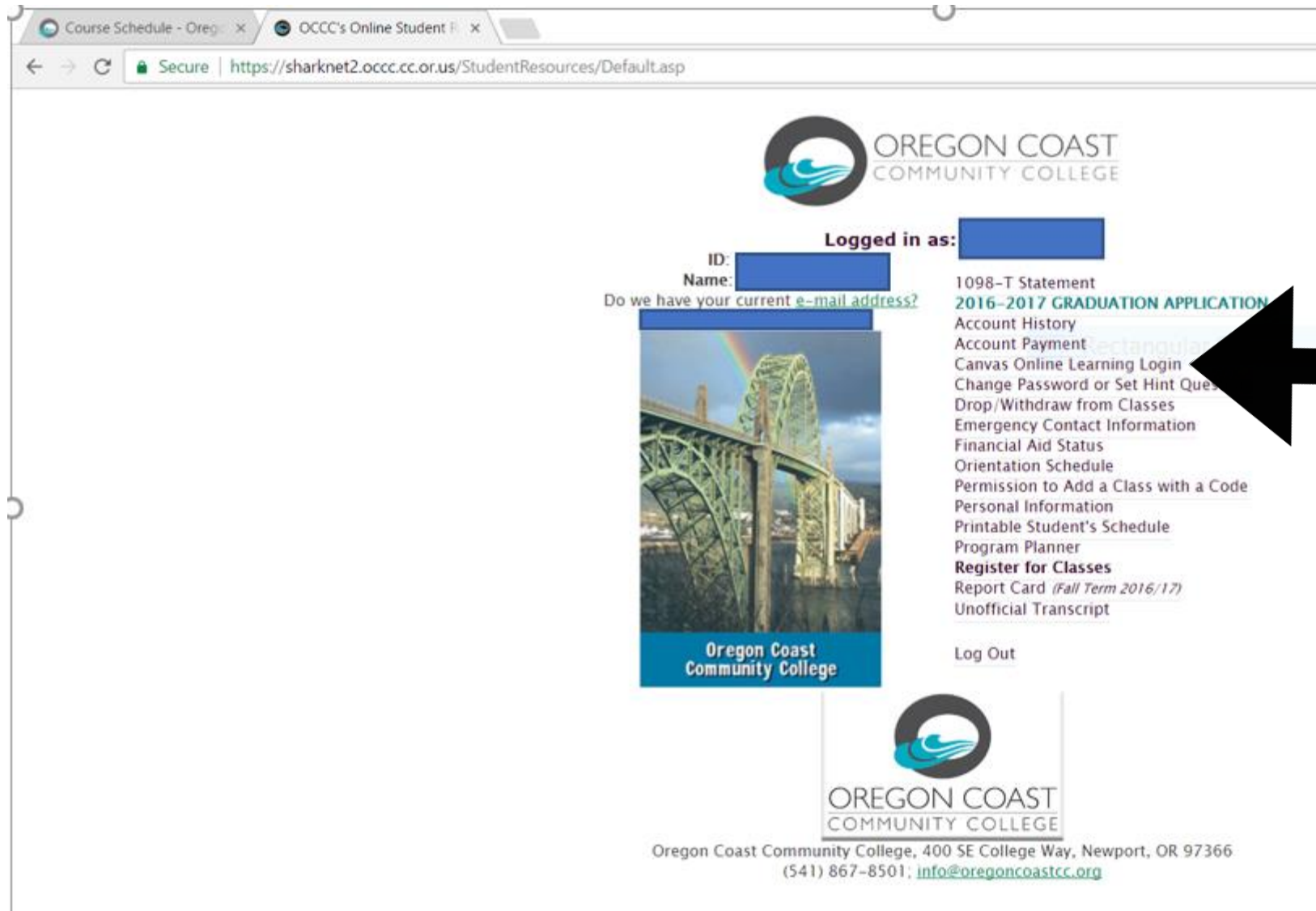


Oregon Coast Community College, 400 SE College Way, Newport, OR 97366
(541) 867-8501; info@oregoncoastcc.org

How to log in to CANVAS, the Online Learning System


For online and face-to-face classes

1. Go to www.oregoncoastcc.org
2. Log in to MyOCCC
3. Click "Canvas Online Learning Login"



Course Schedule - Oreg: x OCCC's Online Student P: x

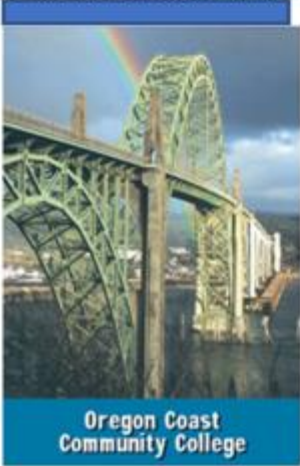
Secure | <https://sharknet2.occc.cc.or.us/StudentResources/Default.asp>

 OREGON COAST
COMMUNITY COLLEGE

Logged in as: [Redacted]


ID: [Redacted]
Name: [Redacted]

Do we have your current e-mail address?


Oregon Coast
Community College

- 1098-T Statement
- 2016-2017 GRADUATION APPLICATION**
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Log Out

 OREGON COAST
COMMUNITY COLLEGE

Oregon Coast Community College, 400 SE College Way, Newport, OR 97366
(541) 867-8501; info@oregoncoastcc.org

Contact Information:

Please call Student Services (Newport) 541-867-8501

or

Student Services (Lincoln City) 541-996-6222

*Student Services can reset your MyOCCC password. Please provide photo ID or be prepared to correctly answer three questions to verify your identity.

Please contact your instructor if you need a 4-digit permission code to add a class.



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