

Advisor Agreement

Responsibilities of Student Organization Advisors

Advisors to student organizations at OCCC provide important assistance to student leaders. Advisors assist student groups to be effective in accomplishing organizational goals while helping enrich the personal and social development of students involved in student activities.

Each OCCC student organization must have an advisor to be chartered.

Advisors are asked to assist students in the following ways:

1. Serve the organization as a resource person helping outline strategies on how to successfully accomplish group goals.
2. Assist the organizational leaders in supervising the financial activities of a group using procedures established by the college. Approve expenditure requests submitted by the student leaders when required.
3. Attend group meetings and events.
4. On occasions, assist the Director of Student Services in resolving problems that may arise with specific organizations, student leaders, and/or student sponsored events.

Advisor Name: _____ Phone: _____

I, _____, accept the advisor responsibilities listed above for the _____ Club, for the school year _____.

STUDENT CLUB OFFICERS: _____
