1. Call to order
2. Review of minutes
3. Adjustments to the agenda

**Info items**

4. Course evaluations – Jean
5. PFLAG - Ineka/Debbi
6. Faculty Forum – Ann
7. OTD – Barbara
8. Financial Aid update – Hallie
9. N. County Center update – Kimberly
10. Degree partnership with OSU – Kimberly/Ben
11. Grade appeal policy – Kimberly
12. LMS review – Darcy

**Discussion items**

13. Instructional Leadership Team – IR needs following Elizabeth’s departure – Cindy
14. Career Pathways Grant *(Discussion Item but needs to be moved to after Course Eval.s)*
15. CoCo co-chair? – *all*

**Action Items**

16. Vote on two new degrees and related certificates
   
   a. AAS Administrative Assistant and (Career Pathways Certificates: Basic Computer Literacy, Word Processing and Spreadsheet; Less than One Year Certificate: Administrative Assistant)

   b. AAS Accounting and (Career Pathways Certificate Entry-Level Accounting Clerk and Less than One Year Certificate: Accelerated Accounting).

**Next meetings:** January 15th, 2016
   
   February 12th, 2016
   March 11th, 2016
   April 8th, 2016
   May 13th, 2016
   June 3rd, 2016
These are the Parliamentary Procedures from CCI:

All recommendations and decisions will be made by consensus. If consensus cannot be reached, then parliamentary procedure (Robert’s Rules of Order) will be used. A quorum for the purposes of conducting official business is eleven of the general membership, seven of whom are faculty.