

College Council Meeting

March 10, 2017 Minutes

Room 140, Central Campus, 400 SE College Way, Newport, OR

Meeting Called to Order at 1:06 pm

Attendance: Ann Wales, Will Quillian, Debbie Spicer, Linda Mollino, Gretchen Havner, Matthew Fisher, Darci Adolf, Robert Rodger, Kathy Andrews, Lucinda Taylor, Cindy Carlson, Robin Gintner, Daniel Lara, Kimberly Jones, Birgitte Ryslinge, Joy Gutknecht, Spencer Smith, Chris Rodgers, Marion Mann, Blake Hagan

Review Minutes from February 10, 2016 meeting: Ann Way's name was misspelled. Kathy will correct. Ann Wales moved to accept, Robert Rodger seconded. All in favor. Minutes accepted.

Info Items:

1. Health and Wellness – Ann Way – not attended
Debbie Spicer - Bad outbreak of Norovirus and flu in Lincoln County. Use wipes, wash hands, clean up food areas, don't eat at your desk.
2. Oregon Space Grant – Matt Fisher
Space Grant visit next Thurs., March 16th. Assoc. Director and Business Manager will visit. Matt asked for faculty interested in meeting with them, he is organizing the schedule in Thurs – lunch at noon, tour afternoon and then meetings. OCCC is part of the Space Grant consortium. It is NASA funded, supports STEM and students with grants. OCCC our students can apply. Email was sent to all faculty last week. Ask faculty to see if they had students interested in STEM, grants, scholarships, internships, etc. Birgitte suggested that perhaps OCCC could apply for a grant – for something like a 3D printer, etc.
3. Call Night is April 11, 2017 – Kimberly Jones
It's not just at night anymore. Need a catchy new name. Kim passed around a signup sheet for those that are interested in connecting with students during this time.
4. Graduation Planning Update – Kimberly Jones
Plans are underway. Tassel colors changed to teal and gray to match our school colors. Order regalia, at Jostens. Email went out to faculty. Regalia can be purchased, quality is low/light weight.
5. Info from PFLAG – Debbie Spicer
State report on Gender Justice, Health Care, and equal rights. Diversity coalition put together. Letter was written to Arnie Roblan. There is much community support for sanctuary. Send Debbie an email for more information.
6. Welcome Week Spring Term 2017 – Kimberly Jones for Jody Becker
Volunteers signup needed for one or two-hour time slots. Happens the first week of every term.
7. Drill and gender neutral bathroom update – Chris Rogers
Safety drill went very well and had good participation, no complaints. He saturated campus with communication. Issue with the speaker system. A small speaker in each classroom is the goal. Good comments on what to do with the doors and window views options. North campus will have announcements going through classroom phones.

Chris is moving forward with gender neutral bathroom. Deadbolts have been added. New signage will be put up. Discussion about North Campus which may not have the same options. Perhaps stalls can be put around the urinals.

8. Accreditation Steering Committee – Update on Membership and Meeting Dates – Dan Lara
The steering committee has been formed – Ann Wales, Will, Matt, Robert, and Ann Way, Darcy, Kim, Colleen and Spencer. Meets the third week of each month on Monday. Hope to add some staff as well. Everyone will be involved in this project. Thank you for signing up.
9. CTE Fair and Mock Interviews – Ben Kaufmann (not present) and Linda Mollino
CTE Fair is Friday, April 7th, 9-2 pm, OCCC Commons (may expand to outside if good weather). About 300 Jr and Sr high school students will attend. Not all will be here at the same time. Transportation is taken care of. See flyers, website and Facebook. The Fair will concentrate on health, business, and STEM, want it to be intriguing to students. There will be prizes for the kids. No food. Would love faculty participation. If you are interested in a table or sharing a table, contact Ben. WAVERLY appearance has been reserved. Ben has been invited to each the high schools to meet with their counselors. We've been asked that OCCC open doors for other events like.... AQS, Business, Samaritan Health, CSC, etc.

Lucinda mentioned – if you want WAVERLY for an event - send WAVERLY an email for booking.

Dan noted that a campus wide STEM HUB event is also going on April 6th and 7th.

Mock Interviews for Nursing students is April 6, 7, 13 and 14. Faculty and staff panel signup sheet passed out by Linda. She needs a 30-min commitment per student. You will be asked to give feedback ...both positive and creative criticism. Really helps in the competitive interview process.

10. Spring In-Service and the ICAT Institutional Assessment Tool – Birgitte Ryslinge
April 28th, Spring In-Service – Yea! All day event. Prior to Spring In-Service, the ICAT assessment tool will be administered in an online process to complete. It will include part-time faculty. An email will be released with a code and instructions to do the assessment, probably a 2/3-week window. Work with Dan to encourage all faculty to do the assessment. Report will be received before the 28th and used during the in-service. This will give us data to use as we look at accreditation. We can use the data to evaluate where we need to work / plan to move forward.

Discussion Items

11. Instructional Leadership Team – Evolution – Dan Lara
Expand the ILT. Handout given. ILT will meet bi-monthly. Topics will be aligned with the five Communities of Interest within CoCo. ILT will serve two fundamental functions: fully engage faculty and instructional support staff and serve as a conduit for instructional issues relating to the five Communities of Interest. Dan will service as chair. CoCo should appoint two faculty to volunteer, full or part time. Part time faculty will be compensated. Will and Gretchen should get any nominations.
12. Canvas as an Internal Communication Tool – Dan Lara
Canvas as a communication tool, for instance between ILT and CoCo. A forum for sharing thoughts and asking questions re the five areas of interest. How do we capture the information? Departments could collaborate, etc. Other comments: could be used to communicate issues in CoCo to faculty that did not

attend, an additional place to interact, discussion boards, posts are automatically informed to others on the site, notifications can come to your email per your designation, you control the flood/flow of information, sharing ideas and information, posing gentle questions, group thinking. Not a forum for personal questions or specific questions between two employees. Hard questions should be handled face to face. Users need to be added (through Kim/Spencer). Volunteers - Robert, Darcy, and Dan to talk through the architecture.

Announcements:

13. Poverty Simulation is April 3rd – Will Quillian
Youth Development Coalition. Workshop April 3rd at the Samaritan Health Center. Birgitte would like a team from OCCC to go. Perhaps 10 people. Let Kathy Andrews know. She is coordinating the team with the workshop.
14. Waves – Kimberly Jones for Patrick Misiti.
Announce the 3/17 submission deadline to your students. Faculty and staff as well as students can submit your work – writing, art, photos. Submit by email on flyer or contact Patrick.
15. Beaver Hangout – Cindy Carlson
Beaver Hangout for OSU. Next meeting in April, TBA. OSU students talk with OCCC students about transfer and university experiences. Helps students think of going on to university. OSU offers this program free to us.
16. Growth Mindset meeting at Linn in March. Team of Amanda, Patrick, and Laura attend. Meets 3/4 times a year.
17. Statewide Student Success Center workshop dates – Birgitte Ryslingle.
Offered twice - Salem 4/27 and Roseburg on 4/28. Thursday's will be streamed live. Oregon was successful in acquiring monies for prof. development for student success. Oregon Assessment Institute, is a way to connect with others in your discipline. Email will be sent to Will and Gretchen.
18. Payroll computer system – update.... Robin Gintner
She stated they are tweaking it for first payroll. Advise to continue with manual system and give to supervisor. Just about ready to login to self-service, but needs more testing.

Meeting adjourned at 2:42 pm.

Next meeting – April 14th

Minutes taken and submitted by J. Davis, Admin. Asst., Department of Academics and Workforce.