

Oregon Coast Community College, CoCo Minutes

October 13, 2017

1. Meeting was called to order at 1:04 pm
2. Introductions were made.

Attending: Ben Kaufmann, Diane Jacobs, Darci Adolf, Jenifer Davis, Dan Lara, Ann Wales, Marge Burak, Debbie Spicer, Jody Becker, Joy G. , Linda Mollino, Will Q., Robin G. Colleen D., Patrick Misiti, Cindy Carlson, Birgitte Ryslinge, Ann Way, Blake Hagan, Spencer Smith, Amanda Zerr, Laura Hamilton, Lucinda

3. Review of June Minutes: Approved by Ann Way, Seconded by Spencer.
4. Adjustments to the agenda: None

Information and Discussion Items:

5. Website requests, editing, tracking, survey – Spencer Smith  
Web team has met and asks that we contact them using [webdevteam@oregoncoastcc.org](mailto:webdevteam@oregoncoastcc.org)  
Misti, Dave and Spencer – each managing different sections, Supervised by Robin.  
They will be positing information on editing, training editors in the future, posting a style guide (some in place now). Web tracking available for web use data. Investigating a new survey software, evaluating usage.
6. Club Fair and GSA Club – Debbie Spicer
  - a) Advisor for GSA – Genders and Sexuality Alliance – focusing on student issues. Needs a meeting room. Wants to advertise on website, and needs to complete club paperwork – connect with Colleen. Can use GoSharks email for announcements. Debbie will meet with Cindy. Ann Way is the GSA backup person. Handouts provided for training, anti-bullying law, non-English speakers.
  - b) Pride Foundation, \$700K scholarship open due 1/1/18. NW Region – Wash, OR, Idaho, Montana, Alaska, GSBA – Greater Seattle Business Assoc. Lucinda will put it on the web page.
  - c) Silence = Collusion
  - d) [www.hrc.org](http://www.hrc.org), [www.glaad.org](http://www.glaad.org) – 1990 – Project 21
7. How should College Council evolve? – Ann Wales  
College Council Charter handout provided. Think about if this is what we do in practice. Does it need updated? One thing brought forward for review is the Student Membership piece. CoCo is asked to review document and bring comments to next meeting.
8. Communities of Interest: redesign – Amanda Zerr  
Revisit the CoCo circle design from 2015, doesn't reflect what we are doing – Stress student success. Should there be a complete overlap? Bring your thoughts to next meeting.
9. ICAT draft initiatives – Birgitte Ryslinge

Institutional Capacity Assessment Tool. From Achieving the Dream. It's to assess certain items – equity, planning, student success, etc. Results were brought to InService and CoCo. OCCC needs to act on the assessments – going forward. Our next step – further conversations. Handout with diagram of capacity areas, 7 focus areas. Think about if these are the right important focus areas? Focus work leadership will be done by small groups. Give individual CoCo feedback to Dan and Birgitte. Contact them if you have questions.

10. Professional development – Joy

- a. What are your thoughts on Professional Development? Joy as coordinator/leader of this initiative, provided definition of Prof. Dev. As:

*Professional development encompasses all types of facilitated learning opportunities including credentials such as academic degrees to formal coursework, conferences and information learning opportunities situated in practice. It has been described as intensive and collaborative, ideally incorporating an evaluative stage.*

- b. OCCC supports PD through In-Service days - what other ways, what would we like to see? Thoughts collected from breakout groups in CoCo meeting. Joy to collect ideas and names of those interested in working on the Prof. Develop. Group.

11. ILT needs additional faculty members. Contact Dan if you want to volunteer for that committee.

12. Student representatives – Colleen.

What is the role of student government in CoCo. Four students in government this term. Colleen will talk back to students to get nomination for CoCo member/role.

13. Ann Way – Wellness Focus. Should she continue this year, what topics? Group will decide next meeting.

14. Email list – Ann Wales

All Faculty All Staff email lists don't work. Can they be updated?

Announcements:

William Lecture Series – October 26, 7 pm – Lucinda has flyer. Siletz Tribal History first lecture. Lucinda will ask if we can record it.

Cindy – AVISO – Cindy. Nine faculty members have sent 25 alerts – great feedback to Student Services. They respond within 24 hours. Agenda item for next CoCo.

Book Sale – Laura – Any donations to Library. Sale will be in early December.

Nov. 1 – Fake News – Speaker

Events: 3<sup>rd</sup> annual CostumePalooza, Oct. 31, 1:30 pm

Meeting adjourned at: 3:15. Next meeting is scheduled for Nov. 17.

Minutes taken by Jenifer Davis, Office of Academics and Workforce