

College Council Minutes

December 7, 2018

1:00 – 3:00 p.m.

Room 140, Central County Campus, 400 SE College Way Newport, OR

- Call to order: 1:03
- Attending: Marge Burak, Colleen Doherty, Birgitte Ryslinge, Paul Lask, Kathy Andrews, Joy Gutknecht, Laura Hamilton, Waverly Sudborough, John Watson, Layton Spence, Ann Wales, Penny Williams, Will Quillian, Tabitha Hoadley, Kim Jones, Larry Boles, Alyssa Squiers, Shannon Dinwoodie, Darci Adolf, Spencer Smith, Ann Way, Shannon McKibben, Marion Mann, Karen Pfaff, Dan Lara, Lynn Barton, Linda Mollino, Patrick Misiti, Steve Seney, Greg Dewar, Diane Jacobs, Alison Williams, Tony Noble, Ben Kaufmann
- Review of minutes – no corrections. Motion by Marion Mann, Second by Shannon McKibben, approved.
- Adjustments to the agenda – add student clubs/SNO announcement about gift cards, move announcements to first thing on agenda

Information and Discussion Items

1. President's update – Birgitte Ryslinge (separate full President's update to be found in handouts)

1. OCCC Independence

We have provided NWCCU with the following potential dates for our peer evaluation visit:

- October 16-18th
- October 23 to 25th

Having the visits occur on a Wednesday – Friday cycle gives us the opportunity to have a Board Meeting or College Council meeting occur during the visit.

2. Governor's Recommended Budget (GRB) Released

Two versions released, base budget which reflects an approximately 5% reduction for CC's, and an investment budget which provides additional funding for additional output and is contingent on Oregon adopting a revenue package. This article on the PCC homepage gives a good overview of the different scenarios. <https://www.pcc.edu/news/2018/12/governors-recommended-budget/>

3. Community Gatherings

- a. Holiday Gathering for OCCC Employees, Dec 14 2:00 to 4:30
- b. Farewell Lucinda, 12/20 at noon, Rm 151

4. Update on HB 2864, Impacts and Next Steps for OCCC: CoCo Role in HB 2864: Cultural Competency

Section 1

"Cultural competency" means an understanding of how institutions and individuals can respond respectfully and effectively to people from all cultures, economic statuses, language backgrounds, races, ethnic backgrounds, disabilities, religions, genders, gender identifications, sexual orientations, veteran statuses and other characteristics in a manner that recognizes, affirms

Each public institution of higher education shall establish a process for recommending, and providing oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees. The process established under this subsection must:

- a) Include a broad range of institutional perspectives;
- b) Give equal weight to the perspectives of administrators, faculty members, staff and students;
- c) Require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural competency standards;
- d) Propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds;
- e) Require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection; Enrolled House Bill 2864 (HB 2864-A)
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- f) Recommend mechanisms for assessing how well the institution meets cultural competency standards; and
- g) Ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in professional development. SECTION 2.

Section 2

(2) Each public institution of higher education shall:

- (a) Not later than December 31, 2019, establish a committee or other entity, or establish a process, that complies with the requirements set forth in section 1 (2)(a) and (b) of this 2017 Act and that will enable the public institution of higher education to recommend, and provide oversight for the implementation of, cultural competency standards for the public institution of higher education and the institution's employees; and
- (b) Not later than December 31, 2020, be in compliance with all of the requirements set forth in section 1 of this 2017 Act.

President's Recommendation

- (a) OCCC Join the Small College Consortium for Implementation of HB2864
- (b) CoCo designated as the entity providing oversight, Per 2.a, with the Equity and Inclusion Committee acting as the HB2864 workgroup recommending to CoCo.

2. Office of Instruction update – Dan Lara (check handouts for full details)

- a. Difference between curriculum that's ours (medical assisting, aquarium science, for ex) and curriculum that's PCC's. Because of our agreement, when PCC changes or removes courses, and we also offer those courses, we need to adopt those changes or remove those courses. For changes to courses, we do have a choice to not continue offering that course. This agreement is only until independence.
 - i. 4 FT and 2 PT (4 transfer and 2 CTE) faculty on ILT advising
 - ii. Also have 5 staff
 - iii. Adopt quorum voting if anyone is missing (so no matter how many attend, majority of total members still needs to vote in agreement)
- b. Changes made at PCC that we need to look at (for details see: handouts):
 - i. Deleted: ECE179, ECE235, ED260
 - 1. We have no choice but to remove them, at least until we're accredited, when we could review them and possibly bring them back
 - 2. In place of ED260 we can use ENG216 in the meantime
 - a. This affects us because of faculty teaching requirements
 - b. Also ENG216 satisfies an arts and letters requirement, which may make it a better choice than ED260
 - ii. Modified: ECE122I, ECE123P, ECE134, ECE171, HE112, HE262, HST105, MUS220A/B/C/D/E/F, PSY240
 - 1. Mostly minor changes, but HE112 will affect us with regards to faculty requirements (from American Heart to Red Cross)
 - 2. HE262 was heavily changed, in title and the increase in credits from 3 to 4
 - a. Great course for health requirement for AAOT, once accredited
 - b. Also meets a social science requirement

- c. However the increase of credits and the fact it's a requirement in the certificate, means we need to resubmit the certificate to the state next year
 - 3. PSY204 is not being recommend just yet by ILT, until ILT has received more information about the changes PCC is making
 - a. Biggest issue is the possibly change in instructor qualifications, yet PCC hasn't specified those changes yet
 - iii. Newly Added: ECE104
 - iv. Adopting a current PCC course into OCCC curriculum: J103 (see full proposal in handouts)
 - 1. J103 is Media Writing, an intro writing course
 - 2. Technically would be an elective but has potential for the future
 - 3. Goal is to tie it into a student led on-campus media project (newspaper, podcast, etc)
 - 4. It directly transfers as a writing 2 course to OSU, it also transfers directly as a journalism course to UO and PSU
 - 5. Idea to tie it to Patrick Misiti's WR246
 - 6. CWE potential with community papers and news stations
 - a. Homework and projects could also lead to bullet points on a resume or the start of a project portfolio
 - c. When it comes to voting next CoCo:
 - i. It's CoCo's choice to decide how they vote on topics. All together or by subjects or by type. Draft minutes can go out week following meeting, internally, but only approved minutes go up on the website. This will allow people to better review information.

3. Student Services update – SS team

- a. Continuing to work on HS matriculation, 143 potential OCCC students, 130 local.
- b. Spent Monday and Tuesday in Portland going over the new ERP, seeing it in action. Further updates will be given later.
- c. Retention call campaign will begin soon, to students registered for fall to be advised for winter registration.
- d. Will also be calling students who haven't yet set up payment plans to lower students removed for non-payment
- e. Zane is attending Veteran Stand-Up event as an OCCC rep, talking to veterans about taking advantage of their vet benefits to take classes
- f. Faculty grading window opens Monday, Dec 10 and closes Monday, Dec 17 at 11:59pm.

4. Associated Student Government update – John Watson and Waverly Sudborough

- a. Student forum review: had set up posters, Instagram, and formal sit-down forum, to question students on:
 - i. Improving ASG programs: big issue was visibility
 - ii. Classes students would like offered: ASL, chemistry, culinary, journalism, folklore/mythology, anthropology, more language choices, etc
 - iii. "What I wish I knew": SEAL scholarships, free tutoring, signing up for courses online, nursing program

- iv. Things we should change/do: scholarship tutorials, more night classes, child care, transportation, breast feeding rooms
 1. Big issue was lack of mental health services
 - a. Idea for solution was a support group lead by someone outside the college for anonymity
 - b. Post hotlines and other mental health info
- v. First annual wellness week has just ended, it was an attempt to relieve stress surrounding finals
 1. Art day, movie night, game day, health day, massages and meditation
 2. It was a great success, considering this was the first time it was done
 3. Goal is to run it every term
- b. Quantified formal report of student polls will be brought next CoCo
 - i. Recommendations will be brought forth to CoCo then
 1. Following that, will be bringing recommendations to respective areas/peoples

Action Items

None

Announcements

- Chorus Concert: December 11th at 12:10 p.m. in the Newport Commons
 - SNO doing fundraiser for the holiday teen gift cards. Earned \$300 from bake sale and is also selling jewelry to raise funds. Collection tin also at the college store. Lynn Barton can take donations as well.
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Future Meetings

- Jan. 11
- Feb. 08
- Mar. 08
- Apr. 12
- May 10
- June 07

- Meeting out at 2:34pm

2018-2019 Representative Voting Members of College Council

Faculty

Faculty Lynn Barton – Representing Nursing

Karen Pfaff- Representing Nursing

Greg Dewar- Representing Communication Studies

Alison Williams- Representing Math

Will Quillian- Representing ESOL/ABS

Alyssa Squiers- Representing AQS

Ann Way- Representing Business, Computer Science, Social Science

Patrick Misiti – Representing Reading & Writing

Laura Hamilton – Representing Reading & Writing & College Success

All Managers Group (AMG)

Larry Boles – Aquarium Science Program

Ben Kaufmann – Navigate Program

Spencer Smith – IT Support

Classified

Shaneon Dinwoodie – Your College Store/Bookstore Assistant

Shannon McKibben – Administrative Assistant, Library Services

Tabitha Hoadley – Administrative Assistant, Academics and Workforce

Colleen Doherty – Academic Advisor, Student Services

Associated Student Government (ASG)

John Watson - Student