Administrative Policy: Request for Change in Budget Authority  | Policy Number: AP 6255

Applicable regulations - Federal/State/Board/College
ORS 294.305

Accountable Administrator:
Chief of Finance and Operations

Position responsible for updates:

Original Date: 10/7/19  | Executive Team approval date:
Date Posted on Web:  | Revised:  | Reviewed:

**Purpose/Principle:**

During a given budget year, a department or program may require a change in budget authority such as an increase to address emerging issues or a decrease due to loss of resources. The request for change in budget authority should be submitted to the Chief of Finance and Operations in order to process the change.